

NAME

Kate Corbett

Supervisor's Signature _____

TOTAL SAMPLES ASSIGNED:	
RUSHES	

RUSHES

WEEKLY PROGRESS REPORT

Back Log:

1

Week Ending

13-Jul-12

Drug Laboratory

*RUSH cases**

N/A=No Analysis Needed

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	<i>Time Allocation</i>
VACATION	
HOLIDAY	
SICK	
PERSONAL	
COMP TIME	
LEAVE W/O Pay	
COURT	
COURT TRAVEL	
QA/QC	
INSTRUMENT MAINT.	
TRAINING	
TRAINING TRAVEL	
MEETINGS	
CASEWORK	
OTHER - IN LAB	
Safety OTHER - OUT OF LAB	
Total All	
Total Out of Lab	

Comments:	

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LABORATORY TIME

	In Progress	In Progress

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SUMMARY

SAMPLES ASSIGNED

SAMPLES COMPLETED

SAMPLES IN BACKLOG

Total time out of lab	0.00
Total time in lab	37.50
Total overtime*	15.00

Cases worked on OT				

Type Case# Type #
0